

## **Brooklands primary Extracurricular Clubs – FAQs**

### **How do I book my child onto a club?**

For clubs ran internally by school staff you will receive an invitation via evolve clubs to book your child onto a club. For externally provided clubs, you will be contacted via email and prompted to use their method of booking.

### **What is evolve clubs?**

Evolve clubs is an online portal for managing clubs within school. It allows us to send invitations to parents and create registers and waiting lists for clubs. This ensures all children can access the club of their choice at some point throughout the school year. Parents **do not** have login details for evolve clubs. The only way they can access the booking system is via the invitation email sent out.

### **When can I book?**

The window for booking is usually around 10-14 days after the invite is sent out. After this time you cannot book onto a club. A new invite will be sent out at the end of the term so that you can register interest for the following term.

### **How long will my child attend the club?**

Clubs will run for 6 weeks. If your child does not receive a place in the first 6 weeks, they will receive a place in a future half term.

### **If I book straight away will I be guaranteed a place for my child?**

Places are not allocated on a first come, first served basis. This is unfair to parents who can't access their phone / device / emails at all times during the day. If interest exceeds capacity, children will be randomly allocated a place.

### **Once I book on does my child have a place?**

The online booking system allows you to 'register interest' in a club for your child. Registering interest is not confirmation of a place. This will be sent out on a separate notification. (Only KS2 Choir and KS1 singing club are automated places because these do not have a cap on number of pupils). Those children who do not get a place (when the number of those who have registered interest exceeds capacity) will be placed on a waiting list and be given a place on that club in a future half term. This will also be communicated via a separate notification.

### **How many clubs can my child access?**

At Brooklands we value break times as a way for children to socialise and spend time with their friends. Therefore, we would recommend only signing your child up to a maximum of two lunchtime clubs to ensure they get the opportunity to build relationships away from the classroom, in a less structured environment.

### **Where can I find out more information about when clubs happen?**

Please check the club timetable on the school website for up to date club times and days. These may have changed due to staffing commitments changing.

<https://www.brooklands.trafford.sch.uk/parents/extracurricular-clubs/>

### **What if my child doesn't like the club?**

We ask that you discuss all lunchtime club offers with your child. We have previously had a number of children who do not attend or say they do not want to attend but have been signed up by their parents. If after a couple of weeks it is apparent that your child does not want to take place, then please contact the school office who will alert the teacher who is running the club.