**TO ADVERTISE VACANCIES IN YOUR SCHOOL**

Please send Adverts as a Service Request through GMSS.co.uk, under subject heading Recruitment Admin, this is accessed via Trafford Services For Education Website or contact GMSS on 0161 912 5454

***Deadline for the placement of adverts into the next bulletin, is the end of the day on the Monday of the week the bulletin is published. Greater Jobs do not have a deadline***

***Please be aware adverts for Greater Jobs once submitted can take two days to be processed. Greater jobs will only advertise posts that have a closing date of at least seven days after the go live date of the advert.***

# INSERT ADVERT TEXT USING THE FORMAT SET OUT BELOW:

* Please ensure the advert text **does not exceed** 4000 characters.
* Please send the advert as a word document.
* Person Specification and Job description should be attached as one document.
* Application form can be attached.

**There is no cost to advertise in the Schools Bulletin. To advertise on Greater Jobs the cost to the School is £50.00 per advert. Please ensure you indicate on your request if you**

BROOKLANDS PRIMARY SCHOOL

Woodbourne Road

Sale

MANCHESTER M33 3SY

Telephone: 0161 973 3758

Email: secretary@brooklands.trafford.sch.uk

Head Teacher: Mr. J Beith

Role: Teaching Assistant 3

Band 4 Point 12 – 17 (£24,294 - £25,979) p.a. pro rata

Maternity cover – starting March 2023

Hours: 36.0 hours per week

We have a vacancy for a Teaching Assistant supporting children in class, as well as working with SEND pupils, individually, in pairs and in groups. There will also be times when whole class cover is required. Brooklands is a warm, welcoming school with high expectations and aspirations for our children, whilst valuing staff wellbeing and professional fulfilment. Our wonderful pupils embody our school values of ‘perseverance, respect, honesty and friendship’, and staff work collegiately to support one another.

The successful candidate should expect a supported and fulfilling working environment, along with excellent training and development opportunities.

Completed application forms should be sent directly to the school either by post or email marked for the attention of our Business Manager, Julie Miskelly. If you have not received an email to confirm receipt, please contact the school.

Brooklands Primary is committed to safeguarding, to promoting the welfare of our children and adhering to the Equality Act 2010. The successful candidate will be required to undertake an enhanced Disclosure and Barring Service check. To comply with the Asylum and Immigration Act 1996 all prospective employees will be required to supply evidence of eligibility to work in the UK and references will be taken up.

**Closing:**

**Shortlisting:**

**Interview:**