



**Midday Assistant (Various positions available)**

**Salary: Band 1 £24,413 - £24,796 pro rata**

**Working hours: Monday – Friday 12:00 – 1:15 pm (6.25 hours per week, term time only)**

**Required from: ASAP**

**Responsible to: School Business Manager and Midday Supervisor**

**PREVIOUS APPLICANTS NEED NOT APPLY**

**PURPOSE**

To create an enjoyable and educational lunch-time experience for pupils based on safe play and good conduct, both as an individual and as part of a team.

**Key duties**

The duties will include:

1. Supervision of the pupils in the dining hall, playground areas and school premises, from leaving the classroom at the start of lunchtime to the handover to a member of the teaching staff at the end of lunchtime, ensuring the children are never unattended.
2. Develop positive relationships with pupils and staff.
3. Adhere to the school’s safeguarding policy.
4. Ancillary duties (e.g. cleaning up spillages, ensuring tables are clean between sittings, etc.).
5. Ensuring the maintenance of good order and conduct.
6. Dealing with minor accidents to pupils.
7. Reporting issues to the Midday Supervisor.
8. Fire alarm procedures exits and evacuation procedures are adhered to.
9. Develop lunchtime games and activities.
10. Any other reasonable duties and activities as directed by the Headteacher or equivalent.

All duties to be carried out in the working conditions normally inherent in the job. Duties will be carried out for jobs up to and including those in the same grade, provided such duties are within the competence of the employee.

We can offer:

- A warm and friendly atmosphere.
- Well behaved and enthusiastic children.
- A caring inclusive ethos.
- A positive professional and dedicated team of staff and Governors.
- The opportunity for professional development.

Application forms are available from the school website [www.brooklands.trafford.sch.uk](http://www.brooklands.trafford.sch.uk).

The School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Following interview successful applicants will be subject to suitable references, health check and full and enhanced DBS checks.

<b>Closing Date</b>	<b>8.6.26 12.00 noon</b>
<b>Shortlisting</b>	<b>8.6.26</b>
<b>Interview</b>	<b>11.6.26</b>